

# Project Manager

## Project Management Excellence – Business Acumen – Mechanical Design Creativity

Charlottetown Metal Products is a dynamic and growing custom stainless steel manufacturer delivering design, fabrication, and installation services to our food processing clients across Canada, The United States, and Internationally.

In this role you will report to the VP Engineering. You will manage multiple projects from quotation/proposal phase through to commissioning to ensure that customer expectations are exceeded. You will routinely meet with clients, understand their needs, assist with proposal development, and work with the sales group to close business and drive growth. Once the project is awarded, you will provide mechanical engineering design and project management services in order to deliver profitable projects within the given time constraints. In a broader sense, you will provide leadership to the CMP team to deliver unprecedented business results for CMP and for our clients.

### Key Responsibilities Include:

- Planning and managing all aspects of client projects including initial scope development, proposal development working with proposals lead, oversee design drafting staff assigned to the project, track equipment through manufacturing, change order management, and supervision of onsite installation teams to achieve profit goals within the project time constraints
- Preparing project proposals as required, project scope documents, task lists, project schedules, project cost estimates, change orders, project closure documents in a detailed and timely fashion
- Providing design insights for projects with focus on innovation of custom food process equipment that exceed customer expectations
- Understanding project scope definition and scope change details as they occur, communicate and negotiate change orders with clients proactively on a timely basis as they occur.
- Developing powerful trusting relationships through daily interaction with clients and CMP team
- Creating and reviewing 2D/3D models, layouts, and conceptual drawings with AutoCAD and AutoCAD Inventor
- Preparing mechanical calculations in accordance with Canadian and International Standards
- Providing leadership to broad cross section of employees with a focus on draftsmen, design engineers, and project managers

### Requirements:

- 5 to 10+ years of experience in mechanical engineering design and project management, ideally with a custom stainless equipment fabricator and/or with a food processing company
- Ideal candidate : B.Sc. in Mechanical Engineering with P.Eng and PMP certification
- Extensive experience managing in a cross functional team environment, ability to lead and inspire
- Strong communication, interpersonal, and technical writing skills
- Ability to think ahead, proactively, with a high degree of attention to detail
- Fast processor of information, energetic, ability to meet deadlines and manage multiple projects
- Flexibility to travel to the customer's site in Canada, the United States, and Internationally as required to successfully execute the projects assigned

**Salary:** Commensurate with qualifications and experience.

**How to Apply:** Send Cover Letter and Resume via email to [cmp@cmpequipment.com](mailto:cmp@cmpequipment.com) and include Project Manager in the subject line. We appreciate all candidate's interest, however only those selected for an interview will be contacted